

# keeley flack

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## CERTIFICATES

-NJ Standard Certificate:  
Teacher of Art  
-NJ Substitute Teaching  
Certificate

## SKILLS

Adobe Suite

Procreate

**Digital**

iMovie

Product Design

Layout Design

**Design**

Art Show Curation

Woodworking

Ceramics

**Craft**

Basketweaving

Sculpture

Drawing

**Fine Art**

Painting

## EDUCATION

### New Jersey City University

Completed Alt Route Program  
Working toward Masters in  
Educational Technology

### Philadelphia University

B.S. Industrial Design  
GPA: 3.8

### Nuova Accademia

#### Di Belle Arti

Milan, Italy,  
International Study

## WORK EXPERIENCE

### Art Teacher | Sept 2023 - Present

Millburn High School, Millburn, NJ

- Engages students in the creative process, cultivating their talent while deepening understanding of art, design, and art history
- Manages mixed grade classrooms with 25 students
- Develops lesson plans for 2d art, sculpture, craft, jewelry classes
- Collaborated with my fellow art teachers to develop updated curriculum
- Successfully proctored state tests and district exams

### Art Teacher | Sept 2022 - June 2023

Glenfield Middle School, Montclair, NJ

- Managed classrooms with 30 students
- Developed lesson plans for visual art, ceramics, drawing, advanced art, mural painting, and jewelry making classes
- Developed specific rubrics to be used by a panel of objective judges can assess prospective honors art students
- Worked closely with related arts teachers to develop school assemblies, concerts, and family nights
- Successfully proctored NJSLA test to 8th graders

### Paraprofessional | Jan 2022 - June 2022

Glenfield Middle School, Montclair, NJ

- Supported a sixth grader with special needs in all core classes and three seventh graders in three core classes
- Improved sixth grader's average by one letter grade through focusing her on task, employing memory strategies, reading grade level text, and advocating for the student

### Substitute Art Teacher | Sept 2021 - Jan 2022

Glenfield Middle School, Montclair, NJ

### Remote Education Tutor | Feb 2021 - Jun 2021

Kindergartener in Verona Elementary school, NJ

### Senior Designer | Jan 2015 - Jul 2020

New View Gifts & Accessories LLC

- Designed products for companies such as Kohl's, Target, etc.
- Mentored junior designer on design and technical processes
- Led Atlanta team through show prep, packing, & display
- Designed and set up over 50ft of wall space bi-annually in our 5000 sqft showroom at AmericasMart in Atlanta